

Registration Schedule – CAMBRIDGE INTERNATIONAL - May/June 2019	
Registration	Dates
Regular Registrations	4 <sup>th</sup> January – 6 <sup>th</sup> February
Late Fees - Stage 1	7 <sup>th</sup> February – 2 <sup>nd</sup> April
Access arrangement applications for special needs candidates requiring Modified papers 15 <sup>th</sup> January	
Access arrangement applications for special needs candidates with Cambridge permissions 15 <sup>th</sup> January	
Centre Delegated Access arrangement applications for special needs 20 <sup>th</sup> February	

Registration Information		
ABU DHABI	DUBAI	SHARJAH
Sun – Wed 9:00 am - 8:00pm  Thurs - Sat 9:00 am - 6:00 pm  Villa No. 16 Next to Bateen HealthCare Centre Al Qasbah Street Al Bateen Abu Dhabi	Sun – Wed 9:00 am - 8:00pm  Thurs - Sat 9:00 am - 6:00 pm  Tariq Bin Ziyad Street, Near Rashid Hospital, Oud Metha	Sun – Wed 9:00 am - 8:00pm  Thurs - Sat 9:00 am - 6:00 pm  4th Floor, Omran Tower Mashreq Bank building, King Abdul Aziz Street  <i>(Candidates registered in Sharjah office will have their examinations held in Dubai)</i>
Call centre 600529995		

### Entry requirements and procedures

- To register, you should visit the British Council UAE website and register for your exam online. In order to complete your registration, you should visit any of the British Council offices (above) in person with your valid original passport or Emirates ID, a copy of passport or Emirates ID and 3 recent passport size photographs (not more than 6 months old) with your name on the reverse, a copy of the online registration summary and the signed copy of declaration by candidate. If you have registered with off line payment, you will have to pay the registration fees. Registration fees can be paid in cash or by credit card. You may complete the registration process and authorise someone to submit on your behalf with an authorisation letter and along with the relevant documents. Marks can be carried forward within the 13 months period only. **An entry is a retake entry if the candidate sat the same syllabus, regardless of entry option.**

- A candidate can **only** register with **one centre/exam board** for any given session. British Council is not responsible for any timetable clash that may occur as a result of registering for more than one centre/exam board for any given session and the British Council reserves the right to disqualify such a candidate from taking the examination. **If you have registered with the British Council for the same session at an earlier date, the receipt should be shown to the customer services staff and a copy of the same should be attached to your amendment form.**
- Candidates applying for special consideration must submit a detailed medical report which is no more than 2 years old from date of issue along with a Special Consideration application form by the above set deadline. Please note that candidates need to reapply for each session.
- **School candidates studying for IGCSE should follow a 2 year course of study, with the examinations normally taking place at the end of Year 10 or later. Students studying for A Level should follow a 2 year course of study, with the AS level examinations normally taking place at the end of Year 11 or later and the A2 examinations at the end of Year 12 or later. Please obtain a copy of the NOC letter which needs to be submitted to the British Council along with this application.**

### **Statement of Entry**

- Please ensure that the Statement of Entry is collected by 10th April 2019 for those who have registered for IGCSE Oral exam \*, all other candidates must collect their Statement of Entry before 18th April 2019.
- Kindly visit <https://www.britishcouncil.ae/en/exam/igcse-school/register/candidates> in order to download the Declaration by candidate, Timetable (Zone 4), Child Protection form and [www.cambridgeinternational.org](http://www.cambridgeinternational.org) for syllabus of this session.

### **Examinations Results and Certificates**

- Candidates must come in person to collect Statement of Results which will be available by end of August 2019.
- Certificates are received 2 months after the Statement of Results are received, and must be collected in person.
- If you would like your parent/guardian to collect your statement of entry on your behalf please provide them with an authorisation letter along with the original receipt.
- If you would like your parent/guardian to collect your Results/Certificates on your behalf, please provide them with an authorisation letter along with the original SOE.

### **Fees are neither refundable nor transferable**

**Private candidates should be aware that as per the local Ministry of Education and Youth (MoEY) regulations, certificates from the British Council will not be endorsed by the MoEY.**

Please note, if there are any subjects without coursework, practical or orals which are not shown online, and you would like to apply for, please contact 600529995

### **\*Oral examination – Abu Dhabi**

IGCSE English as a Second Language (0510) & (0511), oral examination will be held on 19<sup>th</sup> April 2019. The exact date and time for your speaking test will be mentioned in the letter which will be along with your Statement of Entry and Venue Notice.

### **\*Oral examination – Dubai**

IGCSE English as a Second Language (0510) & (0511), oral examination will be held on 19<sup>th</sup> April 2019. The exact time for your speaking test will be informed to you through SMS on your registered mobile number. Please contact 600529995 one week prior to your test date.