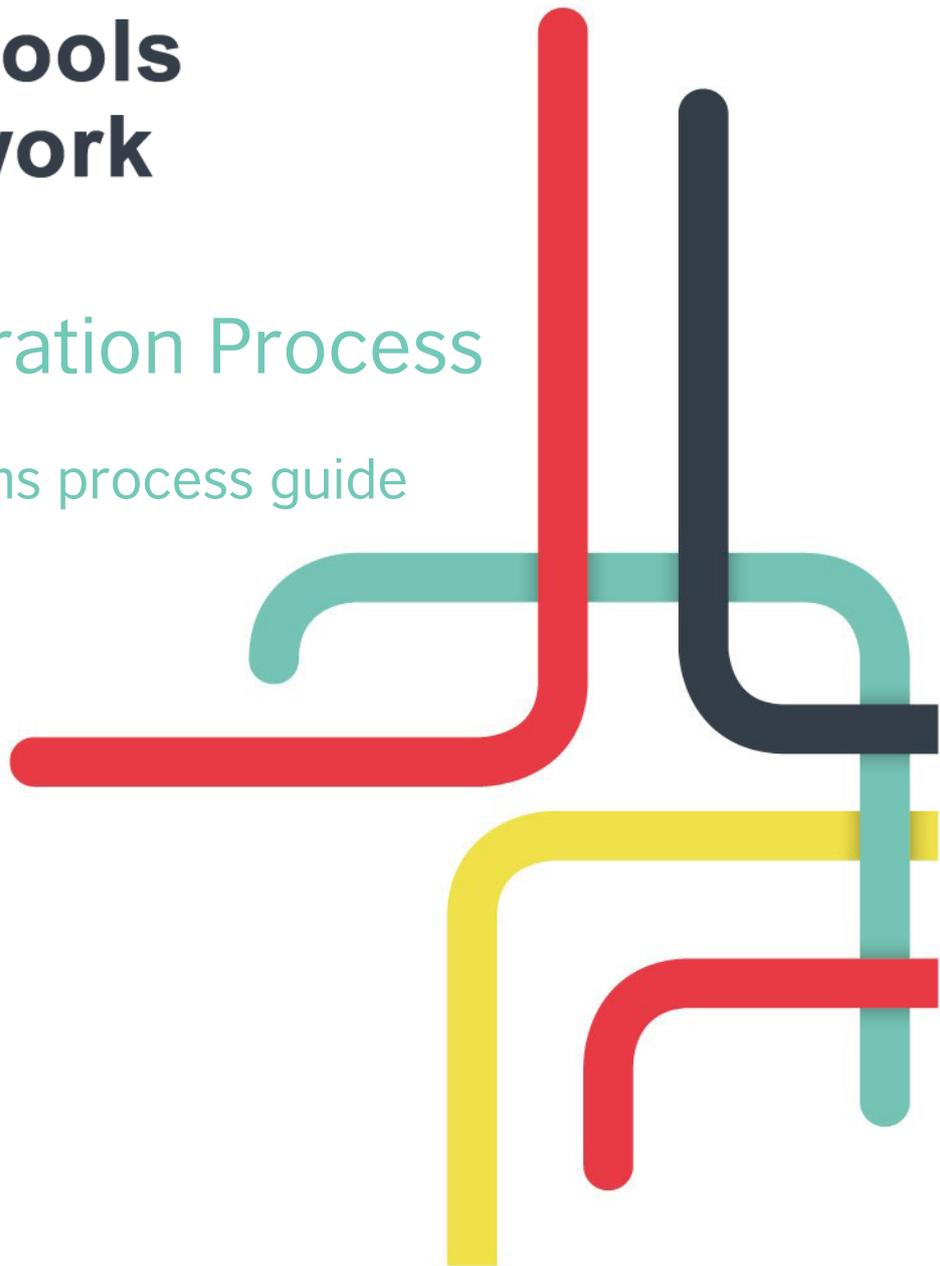


Partner Schools Global Network

School Registration Process

A step by step exams process guide



Please sign in

Email *

Password *

Parents/Guardians will register for the candidate if the candidate is below 18 years. Candidates above 18 years will register by themselves

Don't have an account? [Sign up.](#)
[Forgot Password](#)

Register for an Account

First Name *

Last Name *

Email *

Date of Birth *

Password *

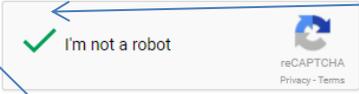
Confirm password *

Rules for Password

- must be minimum 8 characters
- combination of alphanumeric characters
 - one letter must be in capital

Tick the check box and click Complete Account Registration

Click I'm not a robot



Please read the Account Registration Terms and Conditions

I have read and accepted the Account Registration Terms and Conditions

Already have an account? [Log In.](#)

Select the country and click Continue

Welcome to the British Council school exams registration site

To get started, please select your country from the list below.

The British Council takes no responsibility for what subjects/ paper candidates register for. Candidates are held responsible for the subjects/ paper they choose to register for.

Start

Continue

Can't find your country?

If your country does not appear on the list, please visit the British Council website to find out more about available exams in your country.

Select the Board, Qualification, Location and Subjects

For Edexcel - IAL and GCE, cash in codes are compulsory for certification

Search for exams

14/12/2017 Reg. Window Opens — 09/02/2018 Normal — 02/04/2018 Late Stage 1

CIE

1. Awarding body

2. Qualification level

3. Location

4. Subjects

Active session **May/June 2018**

Search

Proceed to Basket

ENGLISH AS A SECOND LANGUAGE - ENGLISH AS A SECOND LANGUAGE OPT AY
Level: IGCSE
Code: 0510AY
Price: 860.00 AED

Exam components: READING & WRITING (CORE) 12
LISTENING (CORE) 32
ORAL COMMUNICATION 52

Remove from basket

ENGLISH AS A SECOND LANGUAGE - ENGLISH AS A SECOND LANGUAGE OPT CY
Level: IGCSE
Code: 0510CY
Price: 755.00 AED

Exam components: READING & WRITING (CORE) 12
LISTENING (CORE) 32
ORAL COMMUNICATION 52 C/F

Add to basket

Click Add to basket and proceed

Exam Basket You have 1 exams in your basket

ENGLISH AS A SECOND LANGUAGE - ENGLISH AS A SECOND LANGUAGE OPT AY

READING & WRITING (CORE) 12 LISTENING (CORE) 32 ORAL COMMUNICATION 52

Level: IGCSE
Code: 0510AY
Board: CIE
Location: Dubai
Price: 860.00 AED

Remove

If you are happy with the entries
Click Register and pay now

This fee is valid up to and including 09/02/2018 after which additional/late fees will be charged.

Total Fee: 860.00 AED

Add another Exam

Register and pay now

- Parents/Guardian will register by clicking Child
- Parents/Guardian can register for more than one child with the same login ID
- Candidates above 18 years will register by clicking Myself

Candidate Details

Important Information

It is your responsibility to ensure that all personal details entered below are accurate and match with those in the valid ID that you will bring on the day of your examination.

(The spelling and order of your first, middle, last/family name, Date/Month/Year of Birth, ID number, ID expiry date, ID issuing authority and ID category must be exactly the same as in your ID)

If the information entered below does not match exactly you may not be allowed to sit your examination. Please refer to Terms and Conditions for refunds.

Who are you booking the test for?

Myself Child

Book for somebody new

If your child is 18 or over, please ask them to register for themselves.

Details of the candidate are entered in this page. Please ensure to enter your mobile no.

Please add the details for the child taking the test:

Relationship to the child *

Your contact number *

Title *

First (given) Name(s) *

Note: These names must be the same as the names in your Identification Document, and must appear in the same order.

Last Name *

Email *

Date of Birth *

Gender * Male Female

Address Line 1 *

Address Line 2

Address Line 3

Address Line 4

City *

State

Post Code

Country *

Telephone

Mobile

Are you happy for your child to leave the exam premises unaccompanied at the end of the test?

Yes I give my permission

No I want to specify who will pick them up

The child will be over 18 at exam date

[Child Protection Policy](#)

Next

Parents/Guardian should click the appropriate option and click Next

Enter the valid Identification document. This document should be valid and carried on all exam days

Candidate Details Continued

Important Information

It is your responsibility to ensure that all personal details entered below are accurate and match with those in the valid ID that you will bring on the day of your examination.

(The spelling and order of your first, middle, last/family name, Date/Month/Year of Birth, ID number, ID expiry date, ID issuing authority and ID category must be exactly the same as in your ID)

If the information entered below does not match exactly with your valid ID, you may not be allowed to sit your examination. Please refer to Terms and Conditions for refunds.

Identification Document *	Passport
	Note: Please indicate which document you will be using as proof of identity and give the number below. Candidates taking the exam outside their own country may be required to present a current passport; be sure to check with your exam centre what form of ID you need.
	⚠ You must bring the ID document indicated below to the exam. This is the only form of identity that will be accepted on the exam day. The document must be valid/not expired at registration and on the exam day.
Identification Document Number *	999999
Identification Document Expiry Date *	1 December 2020
Identification Document Issuing Authority *	Dubai
Name of any representative / agent	Name of any representative/agent

Candidate exams

Name:	ENGLISH AS A SECOND LANGUAGE - ENGLISH AS A SECOND LANGUAGE OPT AY	Price: 360.00 AED
Option code:	0510AY	
Level:	IGCSE	
	Standard Retake Carry forward	

* field required

Click Next to proceed

Back Next

Summary Terms And Conditions

Kindly note that it is the responsibility of a candidate to fill in the accurate details on the online registration portal, the British Council will not be responsible for any omission or incorrect entries made. It is stressed that candidates should refer to the syllabus to ensure that they are registering for the correct exams with correct subject and option codes. The statement of entry, Statement of results and Certificate for private candidates should be collected from British Council office once you receive an email and a SMS to collect the same.

Candidates can only register at one center for any given session. The British Council is not responsible for any clash in the timetable that may occur as a result of registering at more than one center.

BRITISH COUNCIL CODE OF CONDUCT FOR EXAMS

We wish to make the exams experience for you and all candidates one which allows you to perform in the best possible way. We have clear procedures and a code of conduct for all exams conducted by the British Council. In order to ensure this please read this document carefully before registering for your examinations.

Candidates should:

- Arrive at the reporting time for all your examinations as per the Venue letter. Candidates are not allowed to enter the exam room while instructions are being read and question papers distributed. Late candidates will only be allowed entry once the exam has started and will not receive extra time.
- Show respect for the rights, property and safety of the candidates, British Council staff, venue security staff and the venue institution. Abusive language and gestures will not be tolerated.
- Follow British Council staff and exams board instructions.
- Not take any form of weapon to the examination venue.
- Refrain from smoking inside the exam venue premises.
- Respect and accept the diversity of all British Council Staff, as per our Equal Diversity and Inclusion policy. For further information please see www.britishcouncil.org/organisation/how-we-work/equality-diversity-inclusion

The venue supervisor may take immediate action against any individual found to be disturbing the candidates inside or outside the exam room. Candidates found to be cheating, using unfair practice, or breaking the rules in any way may be disqualified from the whole examination.

Zero Tolerance policy

British Council follows a Zero Tolerance policy for breach of the code of conduct. Failure to observe the code of conduct will be taken up as a serious offence and reported to British Council management and Examining board (Cambridge International or Edexcel). A report of the incident will be sent to the respective board and the decision of the British Council management will be final.

By clicking "Accept" you confirm that you have read and agree to the terms and conditions

I have read the terms and conditions

Accept T&Cs

Tick the check box and click Accept

Select payment method

This fee is valid up to and including 09/02/2018 after which additional/late fees will be charged.

Choose a payment method below to complete your booking.

Your exam centre may also add an administration charge to this fee.

Online payment

Pay online

We accept Visa and Mastercard credit and debit cards.

You will be directed to a secure payment page.

Fee: 860.00 AED

Offline payment

Pay another way

If you choose 'Offline payment', registration is not complete until payment is received.

Ways to pay:

Cash

You will find the fees for all exams listed on the registration form. Your application will not be processed until you have paid for your exams. You can pay via cash or credit-card through our local British Council Customer services team. **PENALTY FEES** Each examination board has a normal registration stage for each exam session. You may still be able to register for exams after this date, but you will have to pay a penalty fee. You can find more information about late registration penalty fees through the British Council office.

Fee: 860.00 AED

Continue

Select mode of payment and click Continue

Offline payment method selected

Please ensure to submit the below documents within three working days of registering online or else your registration will remain incomplete:

- I. Copy of registration summary after payment
- II. Three recent passport size photographs
- III. Copy of Passport or Emirates ID (as registered online)
- IV. Copy of previous statement of result (If applicable)
- V. No objection Certificate from school (If applicable)
- VI. Child Protection Form (from age 18 and below)
- VII. Authorisation letter if the candidate is not physically present

You can find the following documents here :

<https://www.britishcouncil.ae/en/exam/igcse-school/register/candidates>

✓ Registration complete

✓ Transaction reference number: A2AE-G000000000406066

What's next?

i Thank you for submitting your exams registration.

A place is being held for you at the Exam location Dubai which will be confirmed when we receive your full payment by up to and including 09/02/2018. After that date, extra charges will apply.

Updates regarding your exams will be sent to you by email.

Registration type: Private

Candidate UID: 321533

Session: May/June 2018 (CIE)

You have been registered for the following exams:

 BIOLOGY - BIOLOGY OPT CY (in Dubai)	Price: 860.00 AED
 ACCOUNTING - ACCOUNTING OPT AY (in Dubai)	Price: 755.00 AED

Total Price: 1,615.00 AED

✉ A registration confirmation email has been sent to the following addresses:
arunverghese@xyz.com

[View registrations summary](#)

Click View Registration Summary

Click Print for Registration Summary

Registration Summary - AAA BBB

Print

Current Session Exam Details

Country: United Arab Emirates
Location: Dubai
Awarding Body: CIE
Session: May/June 2018

Exams

You have been registered for the following exams in the current session so far:

Reference number: A2AE-G000000000406066

Relationship to the child: Father

Are you happy for your child to leave the exam premises unaccompanied at the end of the test? Yes I give my permission

Account Owner contact number: 9999999999

Candidate contact number:

Registration type: Private

Session: May/June 2018 (CIE)

Group award: NONE

 BIOLOGY - BIOLOGY OPT CY (in Dubai)	Price: 860.00 AED
 ACCOUNTING - ACCOUNTING OPT AY (in Dubai)	Price: 755.00 AED

Reference number: A2AE-G000000000406057

Relationship to the child: Father

Are you happy for your child to leave the exam premises unaccompanied at the end of the test? Yes I give my permission

Account Owner contact number: 9999999999

Candidate contact number:

Registration type: Private

Session: May/June 2018 (CIE)

Group award: NONE

 ENGLISH AS A SECOND LANGUAGE - ENGLISH AS A SECOND LANGUAGE OPT AY (in Dubai)	Price: 860.00 AED
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Total Price: 2,475.00 AED

Candidate Details

Name	AAA BBB
Email	aaa@bbb.com
Date of Birth	01 January 2003
Gender	Male
Address	abod
Telephone	📞
Mobile	☎ 9999999999
Id Type	Passport
Id number	999999
Id Expiry Date	2020-01-12

Contact Details

Candidates will be informed of their venues at least 2 weeks before their exam

Name:	British Council Dubai
Address:	Dubai
Telephone:	+971 4 3135 507
Email:	information@ae.britishcouncil.org
Web:	Contact

Please ensure to submit the below documents within three working days of registering online or else your registration will remain incomplete:

- I. Copy of registration summary after payment
- II. Three recent passport size photographs
- III. Copy of Passport or Emirates ID (as registered online)
- IV. Copy of previous statement of result (If applicable)
- V. No objection Certificate from school (If applicable)
- VI. Child Protection Form (from age 18 and below)
- VII. Authorisation letter if the candidate is not physically present

You can find the following documents here :

<https://www.britishcouncil.ae/en/exam/igcse-school/register/candidates>